



# Punjab Government Gazette

## EXTRAORDINARY

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**GOVERNMENT OF PUNJAB**

DEPARTMENT OF WATER RESOURCES

**NOTIFICATION**

The 21st April, 2025

**No.17/10/2024-3IP3/169.-**

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1.0 Vide No. 979/Drainage/2024, dated 01-02-2024, the Department of Water Resources has framed SOP for notification of Drains, where drains are not marked on Latha Sheet in the revenue record. The aforesaid SOP, which is at Annexure-I to this notification is published for the information of general public as well.

Sd/-

**KRISHAN KUMAR, IAS**

Principal Secretary Water Resources.

No:- 979/Drainage/2024

Dated:- 01/02/2024

Annexure-1

**Water Resources Department, Punjab**

To

All Superintending Engineers\Drainage,  
Water Resources Department,  
Punjab.

**Subject:** Regarding SOP for notification of Drains, where drains are not marked on Latha Sheet.

In view of the Subject cited above;

- 1.0 Concerned Executive Engineer will provide catchment area, KML file of the existing creek/drain as per the site conditions.
- 2.0 Concerned Superintending Engineer will check and forward to Design Water System for flood routing.
- 3.0 Design Water System will provide design data for the above said drain to concerned field officers for the return period of 10 years, 25 years and 100 years to calculate the discharge & Design width for the water way.
- 4.0 Offsets, as per design would be marked on KML by field officers.
- 5.0 Demarcation and super imposition on digital revenue record will be done by concerned Executive Engineer.
- 6.0 Executive Engineer will provide the draft notification including soft copy to Head Office for approval from the Government.
- 7.0 In case, digital revenue record is not available, matter will be taken with the DC concerned to provide the revenue record.
- 8.0 Once the notification is issued, letter would be returned to concerned DC for amendment of Revenue record in respect to the notification of the Drain issued by the Government.

  
Chief Engineer/Drainage  
-cum-Mining and Geology,  
Water Resources Department,  
Punjab, Chandigarh.

CC:-

1. Principal Secretary, Water Resources.
2. Chief Engineer/ Design Water System.